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1. Purpose:

This document outlines ENAS principles to define the circumstances, policies and procedures relating to the provision of advisory and accreditation services to organizations outside of the UAE.

2. Scope

This procedure applies to all services provided by ENAS outside of the UAE.

3. Responsibilities

The Program Manager (PM) is responsible for the applications from outside of the UAE.

4. Procedure

Upon reception of an application from outside the UAE, the PM shall convene a meeting with the Director of the National Accreditation Department to discuss whether ENAS will accept an application in accordance with the following (and the ILAC-G21 Guidance on Cross Frontier Accreditation):

- **If there is an operational accreditation body where the organization is located overseas**


The PM shall request the organization to explain why overseas accreditation services are being sought. The PM shall also inform the national accreditation body of the request, while maintaining CAB confidentiality. ENAS shall proceed with the services requested if their own accreditation body cannot provide the service.

- **Involvement of the local accreditation body**

Where possible and agreed by the CAB, the local accreditation body will be involved in the assessment process through participation or observation. When the local accreditation body has established a program for such accreditations and is in the MRA, the accreditation may be requested to be transferred to it (with the agreement of the CAB).

- **Selection of technical assessors/ experts**

Where possible, ENAS technical assessors/ experts shall be included in the assessment team. At times, it may be necessary to include overseas technical assessors/ experts (including those from the domestic accreditation body), but before their appointment, full details of their qualifications and experience shall be requested. Overseas technical assessors/ experts shall meet ENAS requirements.

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The PM is responsible for decisions on delivery of overseas services and for the negotiation of all fees chargeable to an overseas organization seeking ENAS advisory or accreditation services. Once agreed, the application shall be processed as for a normal application.

5. References

ILAC-G21 - Cross Frontier Accreditation - Principles for Cooperation